

Service Area Plan

Department of Accounts Transfer Payments Distribution of Alcoholic Beverage Control Profits (72801)

Service Area Background Information

Service Area Description

Distribution of ABC net profits to the localities as certified to DOA by ABC.

Service Area Alignment to Mission

Providing financial assistance to the localities.

Service Area Statutory Authority

4.1-116 and 4.1-117 of the Code of Virginia requires the Comptroller to transfer the ABC net profits quarterly to the general fund of the Commonwealth and the appropriate amounts to the localities.

Service Area Customer Base

	Served	Potential
Customers		
Localities – ABC net profits and Wine Tax	324	324

Service Area Financial Summary

	Fiscal Year 2007		Fiscal Year 2008	
	General Fund	Nongeneral Fund	General Fund	Nongeneral Fund
Base Budget	\$4,150,000	\$0	\$4,150,000	\$0
Changes to Base	\$0	\$0	\$0	\$0
SERVICE AREA	\$4,150,000	\$0	\$4,150,000	\$0

Service Area Objectives, Measures, and Strategies

Objective 72801.01

Complete Alcoholic Beverage Control profit transfers to the localities in a timely and efficient manner meeting the Code requirements.

This Objective Supports the Following Agency Goals:

- Process transfers/payments in a timely and efficient manner meeting Code requirements.
(Process transfers in a timely and efficient manner meeting Code requirements.)

Service Area Plan

Department of Accounts Transfer Payments Distribution of Alcoholic Beverage Control Profits (72801)

This Objective Has The Following Measure(s):

- **Measure 72801.01.01**

Percentage of Alcoholic Beverage Control profit transfers made in an accurately and timely manner

Measure Type: Outcome

Measure Frequency: Quarterly

Measure Baseline: 100% of FY 2005

Measure Target: 100% for FY 2007

Measure Source and Calculation: The correct amount transferred by due date in the Commonwealth's accounting system.

Objective 72801.01 Has the Following Strategies:

Through analysis identify any variations or problems in a timely manner so that the transfer can be made by the time specified in the Code.

Service Area Plan
Department of Accounts Transfer Payments
Distribution of Wine Taxes (72805)

Service Area Background Information

Service Area Description

Distribution of Wine taxes to the localities as certified by ABC to DOA.

Service Area Alignment to Mission

Providing financial assistance to the localities.

Service Area Statutory Authority

4.1-235 of the Code of Virginia requires the Comptroller to transfer the Wine tax quarterly in the appropriate amounts to the localities.

Service Area Customer Base

Customers	Served	Potential
Localities – ABC net profits and Wine Tax	324	324

Service Area Financial Summary

	<u>Fiscal Year 2007</u>		<u>Fiscal Year 2008</u>	
	General Fund	Nongeneral Fund	General Fund	Nongeneral Fund
Base Budget	\$4,350,000	\$0	\$4,350,000	\$0
Changes to Base	\$0	\$0	\$0	\$0
SERVICE AREA	\$4,350,000	\$0	\$4,350,000	\$0

Service Area Objectives, Measures, and Strategies

Objective 72805.01

Complete wine tax transfers to the localities in a timely and efficient manner meeting the Code requirements.

This Objective Supports the Following Agency Goals:

- Process transfers/payments in a timely and efficient manner meeting Code requirements.

This Objective Has The Following Measure(s):

- **Measure 72805.01.00**

Percentage of wine tax transfers made in an accurate and timely manner

Measure Type: Outcome

Measure Frequency: Quarterly

Measure Baseline: 100% of FY 2005

Measure Target: 100% for FY 2007

Measure Source and Calculation: The correct amount transferred by due date in the Commonwealth's accounting system.

Service Area Plan
Department of Accounts Transfer Payments
Distribution of Wine Taxes (72805)

Objective 72805.01 Has the Following Strategies:

- Through analysis identify any variations or problems in a timely manner so that the transfer can be made by the time specified in the Code.

Service Area Plan
Department of Accounts Transfer Payments
Distribution of Rolling Stock Taxes (72806)

Service Area Background Information

Service Area Description

Distribution of Rolling Stock taxes to the localities as certified by the Department of Taxation to DOA.

Service Area Alignment to Mission

Providing financial assistance to the localities.

Service Area Statutory Authority

58.1-2658 and 58.1-2658.1 of the Code of Virginia requires the Comptroller to transfer the Rolling Stock Taxes yearly in the appropriate amounts to the localities.

Service Area Customer Base

Customers	Served	Potential
Localities – Rolling Stock	210	210

Service Area Financial Summary

	<u>Fiscal Year 2007</u>		<u>Fiscal Year 2008</u>	
	General Fund	Nongeneral Fund	General Fund	Nongeneral Fund
Base Budget	\$5,600,000	\$0	\$5,600,000	\$0
Changes to Base	\$0	\$0	\$0	\$0
SERVICE AREA	\$5,600,000	\$0	\$5,600,000	\$0

Service Area Objectives, Measures, and Strategies

Objective 72806.01

Complete rolling stock tax transfers to the localities in a timely and efficient manner meeting the Code requirements.

This Objective Supports the Following Agency Goals:

- Process transfers/payments in a timely and efficient manner meeting Code requirements.

This Objective Has The Following Measure(s):

- **Measure 72806.01.01**

Percentage of rolling stock tax transfers made in a accurate and timely manner

Measure Type: Outcome

Measure Frequency: Annually

Measure Baseline: 100% of FY 2005

Measure Target: 100% for FY 2007

Measure Source and Calculation: The correct amount transferred by the due date in the Commonwealth's accounting system.

Service Area Plan
Department of Accounts Transfer Payments
Distribution of Rolling Stock Taxes (72806)

Objective 72806.01 Has the Following Strategies:

- Through analysis identify any variations or problems in a timely manner so that the transfer can be made by the time specified in the Code.

Service Area Plan
Department of Accounts Transfer Payments
Distribution of Rolling Recordation Taxes (72808)

Service Area Background Information

Service Area Description

Distribution of Recordation taxes to the localities as certified by Tax to DOA.

Service Area Alignment to Mission

Providing financial assistance to the localities.

Service Area Statutory Authority

58.1-815.1 and 58.1-816 of the Code of Virginia requires the Comptroller to transfer the Recordation Tax quarterly in the appropriate amounts to the localities.

Service Area Customer Base

Customers	Served	Potential
Localities – Recordation Tax	134	134

Service Area Financial Summary

	<u>Fiscal Year 2007</u>		<u>Fiscal Year 2008</u>	
	General Fund	Nongeneral Fund	General Fund	Nongeneral Fund
Base Budget	\$40,000,000	\$0	\$40,000,000	\$0
Changes to Base	\$0	\$0	\$0	\$0
SERVICE AREA	\$40,000,000	\$0	\$40,000,000	\$0

Service Area Objectives, Measures, and Strategies

Objective 72808.01

Complete recordation tax transfers to the localities in a timely and efficient manner meeting the Code requirements.

This Objective Supports the Following Agency Goals:

- Process transfers/payments in a timely and efficient manner meeting Code requirements.

This Objective Has The Following Measure(s):

- **Measure 72808.01.01**

Percentage of recordation tax transfers made in an accurate and timely manner

Measure Type: Outcome

Measure Frequency: Quarterly

Measure Baseline: 100% of FY 2005

Measure Target: 100% for FY 2007

Measure Source and Calculation: The correct amount transferred by the due date in the Commonwealth's accounting system.

Service Area Plan

Department of Accounts Transfer Payments Distribution of Rolling Recordation Taxes (72808)

Objective 72808.01 Has the Following Strategies:

- Through analysis identify any variations or problems in a timely manner so that the transfer can be made by the time specified in the Code.

Service Area Plan

Department of Accounts Transfer Payments Distribution of Sales Tax Revenues from Certain Public Facilities (72811)

Service Area Background Information

Service Area Description

Distribution of Sales tax revenues from qualified public facilities to the localities as certified by Tax to DOA.

Service Area Alignment to Mission

Providing financial assistance to the localities.

Service Area Statutory Authority

15.2-5814, 15.2-5914, and 58.1-608.3 of the Code of Virginia requires the Comptroller to transfer the Sales Tax quarterly back to localities that have qualified facilities.

Service Area Customer Base

Customers	Served	Potential
Localities – Sales Tax for qualified facilities	2	2

Service Area Financial Summary

	<u>Fiscal Year 2007</u>		<u>Fiscal Year 2008</u>	
	General Fund	Nongeneral Fund	General Fund	Nongeneral Fund
Base Budget	\$620,000	\$0	\$620,000	\$0
Changes to Base	\$0	\$0	\$0	\$0
SERVICE AREA	\$620,000	\$0	\$620,000	\$0

Service Area Objectives, Measures, and Strategies

Objective 72811.01

Complete transfer of sales tax revenues from certain public facilities to the appropriate localities in a timely and efficient manner meeting the Code requirements.

This Objective Supports the Following Agency Goals:

- Process transfers/payments in a timely and efficient manner meeting Code requirements.

This Objective Has The Following Measure(s):

- **Measure 72811.01.01**

Percentage of transfers of sales tax revenues from certain public facilities made in an accurate and timely manner.

Measure Type: Outcome

Measure Frequency: Quarterly

Measure Baseline: 100% of FY 2005

Measure Target: 100% for FY 2007

Measure Source and Calculation: The correct amount transferred by the due date in the Commonwealth's accounting system.

Service Area Plan

Department of Accounts Transfer Payments Distribution of Sales Tax Revenues from Certain Public Facilities (72811)

Objective 72811.01 Has the Following Strategies:

- Through analysis identify any variations or problems in a timely manner so that the transfer can be made by the time specified in the Code.

Service Area Plan

Department of Accounts Transfer Payments Distribution of Tennessee Valley Authority Payments in Lieu of Taxes (72812)

Service Area Background Information

Service Area Description

Distribution of Tennessee Valley Authority Payments in lieu of taxes to the localities as certified by Tax to DOA.

Service Area Alignment to Mission

Providing financial assistance to the localities.

Service Area Statutory Authority

58-1-3406 of the Code of Virginia requires the Department of Accounts to allocate to qualifying localities payments made by the Tennessee Valley Authority instead of taxes.

Service Area Customer Base

Customers	Served	Potential
Localities – Tennessee Valley Authority	6	6

Service Area Financial Summary

	<u>Fiscal Year 2007</u>		<u>Fiscal Year 2008</u>	
	General Fund	Nongeneral Fund	General Fund	Nongeneral Fund
Base Budget	\$80,000	\$	\$80,000	\$
Changes to Base	\$0	\$	\$0	\$
SERVICE AREA	\$80,000	\$	\$80,000	\$

Service Area Objectives, Measures, and Strategies

Objective 72812.01

Complete transfer of Tennessee Valley Authority payments in lieu of taxes to the appropriate localities in a timely and efficient manner meeting the Code requirements.

This Objective Supports the Following Agency Goals:

- Process transfers/payments in a timely and efficient manner meeting Code requirements.

Service Area Plan

Department of Accounts Transfer Payments

Distribution of Tennessee Valley Authority Payments in Lieu of Taxes (72812)

This Objective Has The Following Measure(s):

- **Measure 72812.01.01**

Percentage of transfers of Tennessee Valley Authority payments in lieu of taxes transfers made in an accurate and timely manner

Measure Type: Outcome

Measure Frequency: Annually

Measure Baseline: 100% of FY 2005

Measure Target: 100% for FY 2007

Measure Source and Calculation: The correct amount transferred by the due date in the Commonwealth's accounting system.

Objective 72812.01 Has the Following Strategies:

- Through analysis identify any variations or problems in a timely manner so that the transfer can be made by the time specified in the Code.

Service Area Plan

Department of Accounts Transfer Payments Payments to the Revenue Stabilization Fund (73501)

Service Area Background Information

Service Area Description

Make payment into the Revenue Stabilization Fund as required by the COV and certified by the APA.

Service Area Alignment to Mission

Administration of the revenue Stabilization Fund.

Service Area Statutory Authority

2.2-1829 of the Code of Virginia requires the Comptroller to make payments into the Revenue Stabilization Fund yearly in amounts as certified by the Auditor of Public Accounts.

Service Area Customer Base

Service Area Financial Summary

	<u>Fiscal Year 2007</u>		<u>Fiscal Year 2008</u>	
	General Fund	Nongeneral Fund	General Fund	Nongeneral Fund
Base Budget	\$181,936,113	\$0	\$181,936,113	\$0
Changes to Base	(\$181,936,113)	\$0	(\$181,936,113)	\$0
SERVICE AREA	\$0	\$0	\$0	\$0

Service Area Objectives, Measures, and Strategies

Objective 73501.01

Make payments into the Revenue Stabilization Fund by the required due date meeting Code requirements.

This Objective Supports the Following Agency Goals:

- Process transfers/payments in a timely and efficient manner meeting Code requirements.

This Objective Has The Following Measure(s):

- **Measure 73501.01.01**

Percentage of payments made into the Revenue Stabilization Fund in an accurate and timely manner

Measure Type: Outcome

Measure Frequency: Other

Measure Baseline: 100% of FY 2005

Measure Target: 100% for FY 2007

Measure Source and Calculation: The correct amount transferred by the due date in the Commonwealth's accounting system.

Objective 73501.01 Has the Following Strategies:

- Through analysis identify any variations or problems in a timely manner so that the transfer can be made by the time specified in the Code.

Service Area Plan
Department of Accounts Transfer Payments
Loan Servicing Reserve Fund (73601)

Service Area Background Information

Service Area Description

Administration of VELA Loan Reserve Fund.

Service Area Alignment to Mission

Administration of VELA Loan Reserve Fund.

Service Area Statutory Authority

Chapter 951, 2005 Acts of Assembly, reaffirms Chapter 384, 1995 Acts of Assembly, and Chapter 39, 1998 Acts of Assembly to support the VELA reserve fund and the Edvantage Reserve fund.

Service Area Customer Base

Customers	Served	Potential
Student Loan Holder	0	0

Service Area Financial Summary

	Fiscal Year 2007		Fiscal Year 2008	
	General Fund	Nongeneral Fund	General Fund	Nongeneral Fund
Base Budget	\$0	\$544,778	\$0	\$544,778
Changes to Base	\$0	\$0	\$0	\$0
SERVICE AREA	\$0	\$544,778	\$0	\$544,778

Service Area Objectives, Measures, and Strategies

Objective 73601.01

To address any claims against the Virginia Education Loan Authority fund.

This Objective Supports the Following Agency Goals:

- Process transfers/payments in a timely and efficient manner meeting Code requirements.

This Objective Has The Following Measure(s):

- **Measure 73601.01.00**

Percentage of Virginia Education Loan Authority claims handled in an accurate and timely manner.

Measure Type: Outcome

Measure Frequency: Annually

Measure Baseline: 100% of FY 2005

Measure Target: 100% for FY 2007

Measure Source and Calculation: Ensure claims handled properly.

Service Area Plan

Department of Accounts Transfer Payments Loan Servicing Reserve Fund (73601)

Objective 73601.01 Has the Following Strategies:

- Analyze claims to ensure appropriate.

Service Area Plan
Department of Accounts Transfer Payments
Edvantage Reserve Fund (73602)

Service Area Background Information

Service Area Description

To make loan payments in case of default by student loan holder.

Service Area Alignment to Mission

Administration of Edvantage Program.

Service Area Statutory Authority

Chapter 951, 2005 Acts of Assembly, reaffirms Chapter 384, 1995 Acts of Assembly, and Chapter 39, 1998 Acts of Assembly to support the VELA reserve fund and the Edvantage Reserve fund.

Service Area Customer Base

Customers	Served	Potential
Student Loan Holder	0	0

Service Area Financial Summary

	<u>Fiscal Year 2007</u>		<u>Fiscal Year 2008</u>	
	General Fund	Nongeneral Fund	General Fund	Nongeneral Fund
Base Budget	\$0	\$1,500,000	\$0	\$1,500,000
Changes to Base	\$0	\$0	\$0	\$0
SERVICE AREA	\$0	\$1,500,000	\$0	\$1,500,000

Service Area Objectives, Measures, and Strategies

Objective 73602.01

To process payments for defaults from the Edvantage Reserve Fund to make the lending institution whole.

This Objective Supports the Following Agency Goals:

- Process transfers/payments in a timely and efficient manner meeting Code requirements.

This Objective Has The Following Measure(s):

- **Measure 73602.01.01**

Percentage of Edvantage Reserve Fund payments made in an accurate and timely manner

Measure Type: Outcome

Measure Frequency: Annually

Measure Baseline: 100% of FY 2005

Measure Target: 100% for FY 2007

Measure Source and Calculation: Payment made timely for students in default of their loan.

Service Area Plan
Department of Accounts Transfer Payments
Edvantage Reserve Fund (73602)

Objective 73602.01 Has the Following Strategies:

- Ensure payments processed to banks for students in default.

Service Area Plan

Department of Accounts Transfer Payments

Death Benefit Payments Under the Line of Duty Act (76001)

Service Area Background Information

Service Area Description

To provide to surviving spouses a death benefit payment for claimants that qualify for benefits under the Line of Duty Act.

Service Area Alignment to Mission

Providing Death benefits to LOD claimant in the administration of the Line of Duty Act.

Service Area Statutory Authority

Title 9.1 Chapter 4 is known as the Line of Duty Act. This Act requires that death benefit and health insurance benefit payments be made to qualifying individuals.

Service Area Customer Base

Customers	Served	Potential
Line of Duty Claimants – Death Benefits	11	11

Service Area Financial Summary

	<u>Fiscal Year 2007</u>		<u>Fiscal Year 2008</u>	
	General Fund	Nongeneral Fund	General Fund	Nongeneral Fund
Base Budget	\$750,000	\$750,000	\$0	\$0
Changes to Base	\$0	\$0	\$0	\$0
SERVICE AREA	\$750,000	\$750,000	\$0	\$0

Service Area Objectives, Measures, and Strategies

Objective 76001.01

To process Line of Duty death benefit claims and payments in a timely manner.

This Objective Supports the Following Agency Goals:

- Process transfers/payments in a timely and efficient manner meeting Code requirements.

This Objective Has The Following Measure(s):

- **Measure 76001.01.00**

Percentage of Line of Duty death benefit claims processed in an accurate and timely manner

Measure Type: Outcome

Measure Frequency: Annually

Measure Baseline: 100% of FY 2005

Measure Target: 100% for FY 2007

Measure Source and Calculation: Claims analyzed and if approved processed for correct amount in a timely manner.

Service Area Plan

Department of Accounts Transfer Payments Death Benefit Payments Under the Line of Duty Act (76001)

Objective 76001.01 Has the Following Strategies:

- Properly applying Code in analyzing claims.

Service Area Plan
Department of Accounts Transfer Payments
Health Insurance Benefit Payments Under the Line of Duty Act (76002)

Service Area Background Information

Service Area Description

To provide to health insurance benefits to claimants that qualify for benefits under the Line of Duty Act.

Service Area Alignment to Mission

Providing Health Insurance benefits to LOD claimant in the administration of the Line of Duty Act.

Service Area Statutory Authority

Title 9.1 Chapter 4 is known as the Line of Duty Act. This Act requires that death benefit and health insurance benefit payments be made to qualifying individuals.

Service Area Customer Base

Customers	Served	Potential
Line of Duty Claimants – Health Insurance Benefits	230	230

Anticipated Changes In Service Area Customer

HB1738 will make an additional 80 claimants eligible for Line of Duty benefits.

Service Area Financial Summary

	<u>Fiscal Year 2007</u>		<u>Fiscal Year 2008</u>	
	General Fund	Nongeneral Fund	General Fund	Nongeneral Fund
Base Budget	\$6,552,064	\$0	\$9,223,276	\$0
Changes to Base	\$0	\$0	\$0	\$0
SERVICE AREA	\$6,552,064	\$0	\$9,223,276	\$0

Service Area Objectives, Measures, and Strategies

Objective 76002.01

To process Line of Duty health insurance claims and payments in a timely manner.

This Objective Supports the Following Agency Goals:

- Process transfers/payments in a timely and efficient manner meeting Code requirements.

Service Area Plan

Department of Accounts Transfer Payments Health Insurance Benefit Payments Under the Line of Duty Act (76002)

This Objective Has The Following Measure(s):

- **Measure 76002.01.01**

Percentage of Line of Duty health insurance claims processed in an accurate and timely manner

Measure Type: Outcome

Measure Frequency: Annually

Measure Baseline: 100% of FY 2005

Measure Target: 100% for FY 2007

Measure Source and Calculation: Claims analyzed and if approved processed for correct amount in a timely manner.

Objective 76002.01 Has the Following Strategies:

Properly applying Code in analyzing claims.